



# WATER TEST KIT ORDER

State Form 46270 (R5 / 12-14)  
Approved by State Board of Accounts, 2014

## FOR ISDH USE ONLY

Date Received (m/d/y) \_\_\_\_\_  
Shipping Number \_\_\_\_\_  
Payment \_\_\_\_\_

Business/Individual Name \_\_\_\_\_ \*\*PWS ID \_\_\_\_\_

Telephone ( ) \_\_\_\_\_ Contact \_\_\_\_\_

Street Address (ship to) \_\_\_\_\_ County \_\_\_\_\_

City \_\_\_\_\_, IN \_\_\_\_\_ - \_\_\_\_\_ (9 Digit ZIP)

The charge for bacteriological and/or chemical (total nitrate-nitrite and fluoride) testing of drinking water is \$10.00 for each test. The charge for the bacteriological testing of swimming pool water is \$15.00. Each sample kit is one test.

**PRE-PAYMENT REQUIRED. See Frequently Asked Questions on back of this form.**

Are you a state owned facility?  Yes  No

Please indicate the number of test kits you need next to your facility type and under the sample kit type so that the correct forms will be enclosed with your order. There is no charge (n/c) for Fluoride testing for municipalities and schools.

FACILITY TYPE	Bacteriology Sample Kit	Total Nitrate-Nitrite Sample Kit	Fluoride Sample Kit	Fluoride Labels Y/N	Total Kits	COMMENTS
Private Individual/Business (\$10.00)						
Municipal Water Utilities (\$10.00)			(n/c)			
Business (\$10.00)						
Mobile Home Park (\$10.00)						
School (\$10.00)			(n/c)			
Other (\$10.00)						
Foster Home (\$10.00)						
Bottled Water/Ice Processor (\$10.00*)						
Food/Frozen Food Processor (\$10.00*)						
Realtor/Inspection Company (\$10.00)						
Bathing Beach/Lake Water (\$10.00)						
Swimming Pool/Pool Water (\$15.00)						
State Facility/Health Official (n/c)						
State Facility-Swimming Pool/Pool Water (n/c)						

\*Charge applies when submitted by the business.

\*\*Public Water System assigned seven (7) digits.

a) \_\_\_\_\_ **Pre-paid** sample test kits @ \$10.00 each = \$ \_\_\_\_\_

b) \_\_\_\_\_ **Pre-paid** (Swimming Pool) sample test kits @ \$15.00 each = \$ \_\_\_\_\_

c) **Add** Shipping and Handling for entire order (mail order only) **\$6.50**

**TOTAL ENCLOSED \$**

d) \_\_\_\_\_ **No charge** (Fluoride) sample kits (Municipal Water Utilities and Schools no shipping /handling)

**P.O.** \_\_\_\_\_ (Municipal Water Utilities Only)

Make check or money order (no cash please) payable to Indiana State Department of Health and mail or bring to:

ISDH Laboratories – Attn: Containers  
550 W. 16<sup>th</sup> Street, Suite B  
Indianapolis, IN 46202  
(317) 921-5874

## FREQUENTLY ASKED QUESTIONS

**Q: What do I need for testing my water?**

A: A water sample kit – (sample bottle and a “PAID” submission form with barcode). The Water Test Kit Order form can be downloaded at [www.in.gov/isdh/24550.htm](http://www.in.gov/isdh/24550.htm).

**Q: What can I test my water for?**

A: Bacteria (coliform); Fluoride; and Total Nitrate-Nitrite.

**Q: How do I obtain a water sample test kit?**

A: The water sample test kit(s) can be shipped to your location; or picked up at the ISDH Laboratories, Monday thru Friday between 8:15am and 4:30pm, except State holidays.

**Q: What is the cost for a drinking water test kit?**

A: Unless you qualify for a listed exemption, the cost is \$16.50 per test (10.00 + 6.50 s/h). If picked up at the ISDH Laboratories the cost is \$10.00. Swimming Pool kits \$15.00. Example: 4 Bacti (pool) kits is 60.00 + 6.50 = \$66.50.

**Q: Do you accept credit/debit cards as payment?**

A: No. Pre-payment is required with either a check or money order made out to ISDH.

**Q: Do I get a receipt for my water test kit purchase?**

A: No. All pre-paid orders are stamped “PAID” in red on the upper left of the submission form. Only original bar-coded forms are accepted. **NO COPIES.**

**Q: If I purchased a test kit do I still need to send in a check with the bottle?**

A: No. Once you have paid for the kit no additional money is due. Check your form for “PAID”.

**Q: How soon after ordering will I get my order?**

A: Expect delivery within two (2) business days after receipt of the Water Test Kit Order form and payment. Please note: The ISDH Laboratories ships kits by UPS. **UPS does not deliver to P.O. Boxes, only to street and road addresses.**

**Q: I sent in a water sample and was told it was too long in transit. Do I need to pay for another test kit?**

A: Yes. To prevent this from happening, please read the instructions on the submission form as it pertains to sampling requirements. Samples shipped by UPS usually are received within the thirty (30) hour timeframe. Do not ship the day before an upcoming state holiday.

**Q: I have already paid \$100 to IDEM. Does this cover any of the water testing?**

A: No. It is an administrative fee required by IDEM for their purposes.

**Q: I have received the water sample kit, but have questions about testing. Who do I contact?**

A: Call 317-921-5874 and you will be directed to the lab area that can answer your questions.